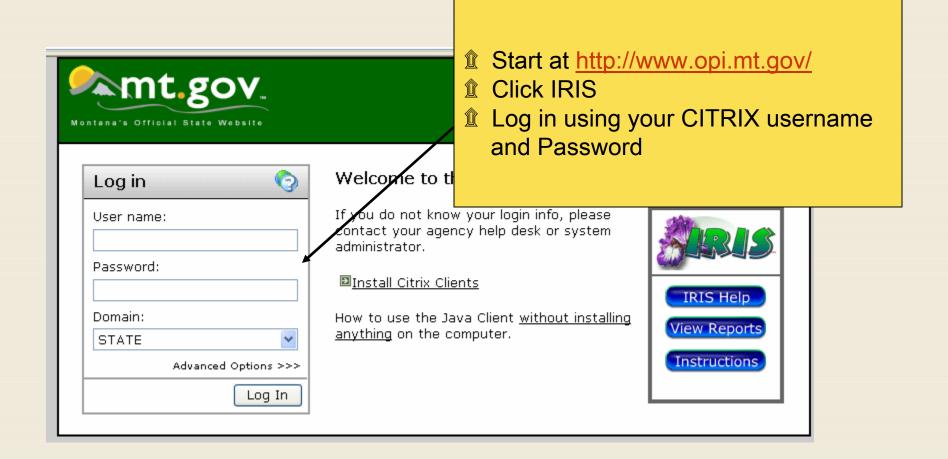
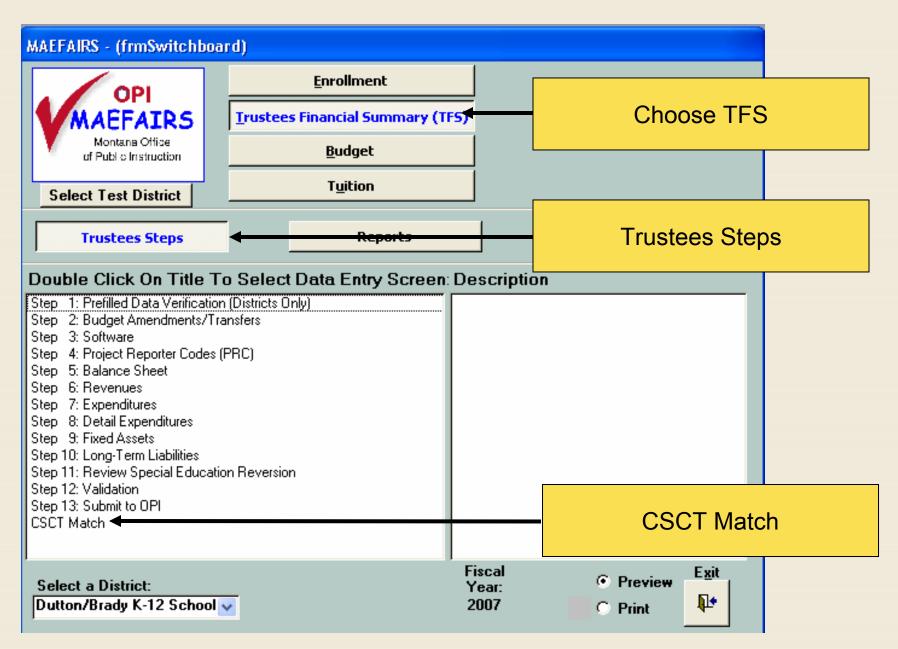
## CSCT Match Statement Reporting to DPHHS Instructions

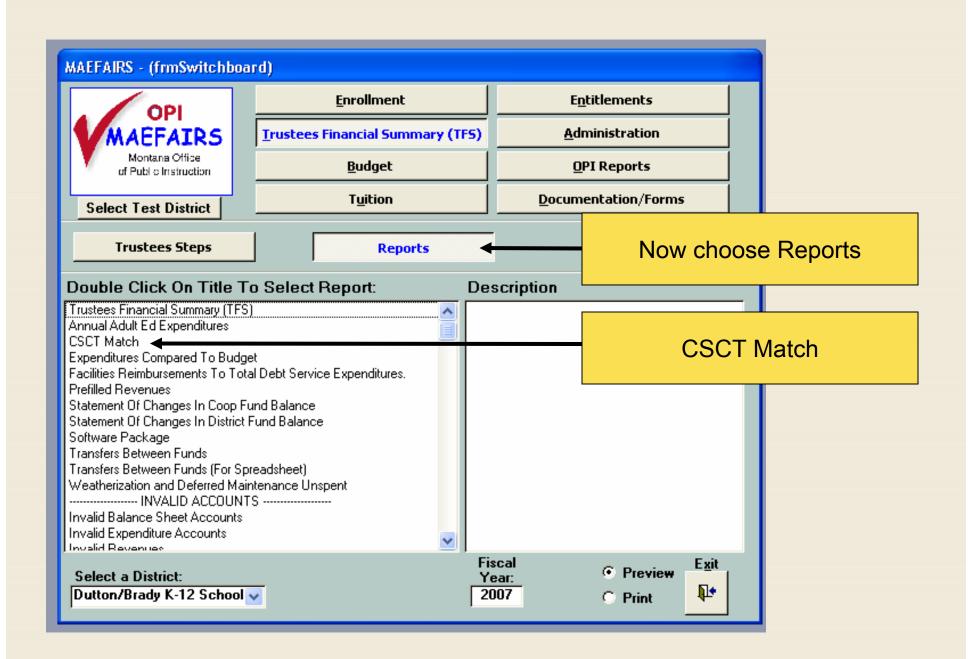
Prepared by: Paul Taylor 08/14/07 Contact 406-444-1257 <a href="mailto:ptaylor2@mt.gov">ptaylor2@mt.gov</a> School districts that receive Comprehensive School and Community Treatment (CSCT) funding are required to provide an annual match statement to the DPHHS. In January each year, DPHHS notifies each district by letter of the required local match amount. The local match amount is based on Medicaid funding payments the district received from DPHHS in the previous year. Districts use information from the district's legal entity (LE) prior year Trustees Financial Summary (TFS) to determine if the required match amount was met. The OPI, in conjunction with DPHHS, has created a reporting tool for LE's to use in creating the match statement in the MAEFAIRS system. The following slides describe the process for creating this statement.

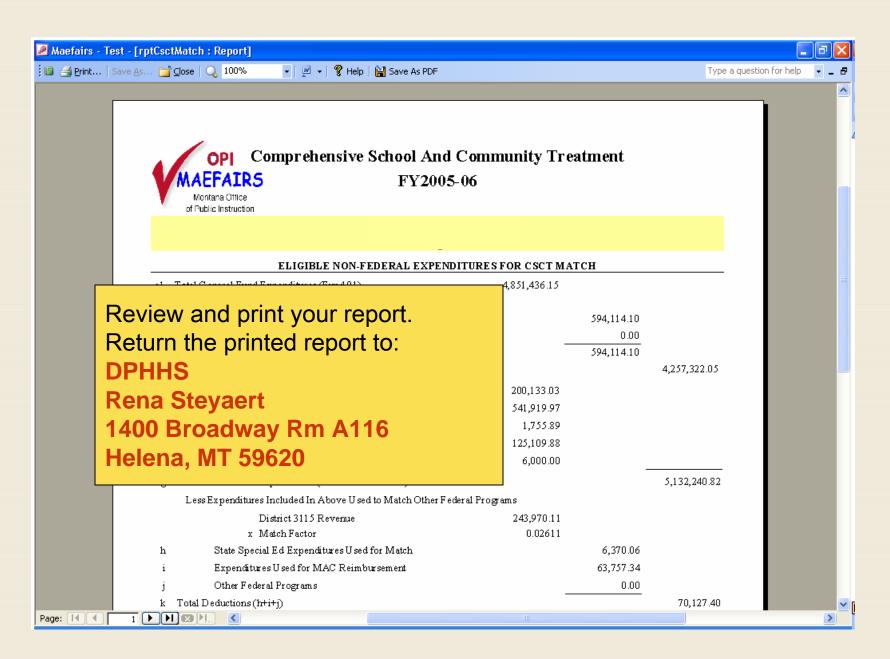
## Log into the MAEFAIRS system





Insert the match requirement per DPHHS Insert the number of CSCT students (This is the amount listed on the reimbursed verification letter from DPHHS) Comprehensive School and Community Treatment Match - (frmCsct) County: 50 Teton School Year: 2006-07 District: 235 Dutton/Brady K-12 Schools CSCT Students: Match Required per DPHHS: Square Feet of CSCT Room: Square Feet of Entilre Building: Select a different District: elete Undo Save Exit District: ₩. Insert the Ft<sup>2</sup> of the CSCT room Insert the Ft<sup>2</sup> of the Entire Building





## **CSCT Support**

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